

MINUTES:

Approved July 13, 2017

Work Session Agenda

Washington State Parks and Recreation Commission

Wednesday May 17, 2017

Leavenworth City Hall, 700 US Highway 2, Leavenworth, WA 98826

Commissioners: Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Rodger Schmitt, Doug Peters, Cindy Whaley, Patricia Lantz and Steve Milner.

Director: Donald Hoch

Time: Opening session will begin as shown; all other times are approximate.

Public Comment: This is a work session between staff and the Commission. The public is invited but no public comment will be taken. No decisions will be made by the Commission at the work session.

9:00 a.m. CALL TO ORDER – Ken Bounds, Commission Vice Chair

- Call of the roll
 - Mark O Brown, Chair, Ken Bounds, Vice Chair; Rodger Schmitt, Secretary; Commissioners Cindy Whaley, Patricia Lantz, Doug Peters and Steve Milner.
- Introduction of staff
 - Don Hoch, Director; Mike Sternback, Assistant Director; Peter Herzog, Assistant Director; Shelly Hagen, Assistant Director; Virginia Painter, Communications Director; Daniel Farber, Policy & Governmental Affairs Director; Becky Daniels, Human Resources Director and Becki Ellison, Executive Assistant.
 - Michael Young, Assistant Attorney General
- Changes to agenda
 - Service Pin- Mike Sternback, 25 years
 - Update on the Navy decision making process at the end of the day
- Logistics

9:08 a.m. EMPLOYEE SURVEY – Becky Daniels, Human Resources Director

- This item provides the Commission an update on the 2016 Employee Engagement Survey.

9:50 a.m. 17-19 BUDGET DISCUSSION – Shelly Hagen, Assistant Director

- This item provides the Commission an update on the 2017-19 biennium operating and capital budgets.

- 10:55 a.m. EXECUTIVE SESSION**
- 11:43 a.m. FACILITY ASSESMENT** Peter Herzog, Assistant Director and Mike Poier, Facility Program Manager
- This item updates the Commission on assessment work underway by the Facilities Management Program.
- 12:09 p.m. 10 YEAR CAPITAL PLAN** Peter Herzog, Assistant Director and Daniel Farber, Policy & Governmental Affairs Director
- This item updates the Commission on plans for developing the agency's ten-year capital plan.
- 12:30 p.m. LUNCH**
- 1:19 p.m. 10 YEAR CAPITAL PLAN *continued*** - Peter Herzog, Assistant Director and Daniel Farber, Policy & Governmental Affairs Director
- This item updates the Commission on plans for developing the agency's ten-year capital plan.
- 1:38 p.m. CENTRAL RESERVATION SYSTEM (CRS) UPDATE** – Todd Tatum, Business Development Manager, Dave Pratt, CRS Manager
- This item provides the Commission an update on staff's efforts to procure a new central reservation system.
- 2:19 p.m. SAINT EDWARD BALLFIELD UPDATE** – Steve Hahn, Lands Program Manager and Michael Hankinson, Parks Planner
- This item provides the Commission an update on negotiations with the City of Kenmore on a prospective lease of the ballfields at St. Edward State Park.
- 2:57 p.m. BREAK**
- 3:14 p.m. SPOKANE SKI AREA UPDATE** - Peter Herzog, Assistant Director
- This item provides the Commission an update on expansion of the Mt. Spokane Ski and Snowboard Park at Mt. Spokane State Park regarding the Department of Archeology and Historic Preservation, management plan decision and ongoing government-to-government meetings.
- 3:31 p.m. 2017 "THE NEXT BIG THING"** – Don Hoch, Director
- This item provides the Commission an update on discussions had by the Executive Leadership Team regarding areas of significance and work focus. Time is provided to have a dialog between the Commissioners and the Executive Leadership Team.
- 4:00 p.m. UPDATE ON NAVY PROCESS**
- 4:22 p.m. ADJOURN**

Commission Meeting Agenda

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May 18, 2017

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Commissioners: Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Rodger Schmitt, Doug Peters, Cindy Whaley, Patricia Lantz and Steve Milner.

Director: Donald Hoch

Time: Opening session will begin as shown; all other times are approximate.

Order of Presentation: In general, each agenda item will include a presentation, followed by Commission discussion and then public comment. The Commission makes decisions following the public comment portion of the agenda.

Public Comment:

Comments about topics *not on the agenda* are taken during General Public Comments.

Comments about *agenda topics* will be taken with each topic.

If you wish to comment at a meeting, please fill out a comment card and provide it to staff at the sign in table. The Chair will call you up to the front at the appropriate time. You may also submit written comments to the Commission by emailing them to Commission@parks.wa.gov by 5 p.m. on May 12, 2017.

9:00 a.m. CALL TO ORDER – Mark O. Brown, Commission Chair

- Flag Salute
- Call of the roll
 - Mark O Brown, Chair; Ken Bounds, Vice Chair; Rodger Schmitt, Secretary; Commissioners Patricia Lantz, Doug Peters and Steve Milner.
 - Absent Commissioner Cindy Whaley
- Introduction of staff
 - Don Hoch, Director; Mike Sternback, Assistant Director; Peter Herzog, Assistant Director; Shelly Hagen, Assistant Director; Virginia Painter, Communications Director; Daniel Farber, Policy & Governmental Affairs Director; Becky Daniels, Human Resources Director and Becki Ellison, Executive Assistant.
 - Michael Young, Assistant Attorney General
- Recognition of State and Local Officials
 - Leavenworth Mayor Cheri Kelley
 - Leavenworth City Councilor Sharon Waters
- Approval of the Agenda

- **Motion** by Ken Bounds to approve the agenda as proposed. Second by Rodger Schmitt. **Approved unanimously as presented.**
- Approval of minutes of previous meetings: January 26, 2017- Olympia
 - **Motion** by Ken Bounds to approve the minutes as presented. Second by Rodger Schmitt. **Approved unanimously as presented.**

9:15 a.m. COMMISSIONER REPORTS

9:40 a.m. STAFF REPORTS

10:43 a.m. PUBLIC COMMENTS: Pre-Arranged Speakers

- James Harvey, Speedway Chevrolet
- Adam Baylor, Mazamas

11:15 a.m. GENERAL PUBLIC COMMENTS: Topics not on the agenda

- John Hendrickson, Saint Edward Ballfields
- Susan Carlson, Saint Edward Ballfields
- Gary Hill, Saint Edward Ballfields
- Francis Hill, Saint Edward Ballfields
- Phyllis Finley, Saint Edward Ballfields
- Marian Edain, Policy Change Regarding Acquiring Shore Associated Lands

11:40 a.m. REQUESTED ACTION

Item E-1: Review and Disposition of Commission Policies

This item asks the Washington State Parks and Recreation Commission to consider repealing previously adopted Commission policies that either have been superseded by subsequent Commission actions or are proposed to be merged into more contemporary policies. The item additionally requests that portions of other Commission-adopted policies be incorporated into agency administrative manuals as appropriate.

REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Adopt the revised Commission Policy 55-06-1 as shown in Appendix 1
2. Repeal Commission Policies 55-06-4 (Communication Facilities), 55-06-2 (Parkland Acquisition Account) and 55-15-1 (Motorized Non-Recreational Trail Use) as described in Appendix 2
3. Adopt the proposed Commission Policy 55-17-1 as shown in Appendix 3
4. Adopt the proposed Commission Policy 25-07-1 (Delegations of Signature Authority)

PUBLIC COMMENT:

None

ACTION:

Requested Actions #1, #2 and #3 to be deferred until after the Real Estate Committee can meet and discuss.

1. Adopt the revised Commission Policy 55-06-1 as shown in Appendix 1
2. Repeal Commission Policies 55-06-4 (Communication Facilities), 55-06-2 (Parkland Acquisition Account) and 55-15-1 (Motorized Non-Recreational Trail Use) as described in Appendix 2
3. Adopt the proposed Commission Policy 55-17-1 as shown in Appendix 3

Motion by Ken Bounds to adopt the proposed Commission Policy 25-07-1 (Delegations of Signature Authority). Second by Steve Milner. All in favor: Mark Brown, Steve Milner, Patricia Lantz, Ken Bounds and Rodger Schmitt. Opposed: Doug Peters. **Approved 5 to 1.** Absent: Cindy Whaley

12:00 p.m. LUNCH

1:18 p.m. SERVICE PINS

- Jack Hartt, 40 years state service

~~**1:25 p.m. VOLUNTEER AWARDS**~~

- ~~• Steven Kobyk, Outstanding Contribution by an Individual~~
- ~~• Dick Malone, Volunteer of the Year~~

1:26 p.m. EMPLOYEE RECOGNITION

- Employee Recognition – Lunch on us
 - Casey Mullins, David Cass and Brian Barber

1:30 p.m. REQUESTED ACTION

Item E-2: South Whidbey State Park, Useless Bay Tidelands and Possession Point State Park Property - Land Classification and Management Planning (CAMP) Effort

This item asks the Washington State Parks and Recreation Commission to adopt land classifications and a long-term park boundary for South Whidbey State Park, Useless Bay tidelands and Possession Point State Park property.

REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Adopt land classifications, conditional uses, and a long-term boundary as recommended by staff.
2. Approve the permanent closure of the South Whidbey campground and the redevelopment of the campground area for appropriate recreational and educational day-use activities.

3. Affirm that long-term boundary and land classification decisions are for Commission policy direction only and should not affect private property values; be used as an indication of a property owner's willingness to sell, or be used as a basis for making state or local government regulatory, permitting, or zoning decisions on private land holdings.
4. Affirm that working with owners of properties within the park's long-term boundary to voluntarily protect recreational and natural resources in proximity to park property may achieve the desired conservation effect and avoid the need for fee acquisition of these properties.

PUBLIC COMMENT:

Sue Ellen White

Marian Edain, Whidbey Environmental Action Network

Steve Erickson, Whidbey Environmental Action Network

ACTION:

Motion by Rodger Schmitt to approve the staff recommendation with the amendment that Useless Bay tidelands east of Double Bluff remain in Washington State Parks and Recreation Control.

Second by Patricia Lantz. **Approved unanimously as requested.**

Absent: Steve Milner and Cindy Whaley

Amendment to the motion by Ken Bounds to add to the Staff Recommendation #1:

Conditional Uses in the Natural/Natural Forest Area: Filming/Special Events, Kayak/Canoeing, and Sailing. Second by Doug Peters. **Approved unanimously.**

Amendment to the motion by Patricia Lantz to delete jet skiing from the Resource Recreation as a conditional use. Second by Doug Peters. All in favor: Mark Brown, Patricia Lantz, Doug Peters and Ken Bounds. Opposed: Rodger Schmitt. **Approved 4 to 1.**

2:45 p.m. BREAK

2:56 p.m. REPORT

Item E-3: Naval Use of Park Lands for Training

This item reports on the status of the United States Navy interest in using certain State Park areas for training exercises. The Navy will be presenting information to the Commission to educate as to the substance of the training and impacts. The Navy is in an early stage of gathering public input and preparing an Environmental Assessment. Staff will continue to report to the Commission on new developments and any potential proposal from the Navy.

PUBLIC COMMENT:

Sue Ellen White

Cathy Whitmire

Marian Edain, Whidbey Environmental Action Network

Steve Erickson, Whidbey Environmental Action Network

ACTION:

Report only, no action taken

3:54 p.m. REPORT

Item E-4: 2018 Proposed 2018 Regular Meeting schedule for the Washington State Parks and Recreation Commission

This item asks the Washington State Parks and Recreation Commission to review the suggested meeting dates and locations for their regular 2018 meeting schedule.

PUBLIC COMMENT:

None

ACTION:

Report only, no action taken

4:04 p.m. REPORT

Item E-5: Financial Update

This item reports to the Washington State Parks and Recreation Commission the status of: 1) 2015-17 biennium operating and capital expenditures, 2) 2015-17 revenue collections to the Parks Renewal and Stewardship Account, and 3) the 2017-19 budget requests.

PUBLIC COMMENT:

None

ACTION:

Report only, no action taken

4:24 p.m. REPORT

Item E-6: Legislative Update

This item reports on the status of issues, bills and budgets affecting State Parks during the 2017 session of the Washington State Legislature.

PUBLIC COMMENT:

None

ACTION:

Report only, no action taken

4:45 p.m. ADJOURN MEETING

Disclaimer: It is intended that this summary be used with the meeting materials provided in advance of the meeting. A recording is retained by WSPRC as the formal record of meeting. The recording is available through a Public Disclosure Request to the WSPRC records officer at public.disclosure@parks.wa.gov.

BE 5/18/2017

The services, programs and activities of the Washington State Parks and Recreation Commission are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact the commission assistant Becki Ellison at (360) 902-8502 or becki.ellison@parks.wa.gov. Accommodation requests should be received at least five business days prior to the meeting to ensure availability. Please provide two weeks' notice for requests to receive information in an alternative format and for ASL/ESL interpretation requests.