



**INTERAGENCY AGREEMENT
Between
WASHINGTON STATE PARKS AND RECREATION COMMISSION
And
WASHINGTON STATE DEPARTMENT OF NATURAL RESOURCES
FOR UTILIZATION OF OFFENDER CREWS**

RECEIVED ON

**PARKS AGREEMENT# IA 315-003
DNR AGREEMENT # 14-24**

JUL 22 2013

**CONTRACTS AND
PROCUREMENT**

THIS AGREEMENT is made and entered into by and between the Washington State Parks and Recreation Commission, hereinafter referred to as "PARKS," and the Washington State Department of Natural Resources hereinafter referred to as "DNR".

IT IS THE PURPOSE OF THIS AGREEMENT to provide DNR camp crew labor for WSP&RC projects and to specify terms and conditions for this arrangement.

THEREFORE, IT IS MUTUALLY AGREED THAT:

STATEMENT OF WORK

DNR shall furnish the necessary personnel, equipment, material and/or services and otherwise do all things necessary for or incidental to performing work pertaining to the use of DNR camp crew labor at specific PARKS sites as set forth in Project Plans using the format shown in Attachment A. Work under this Agreement shall consist of habitat enhancement, rehabilitation, access improvements and other work as determined by local managers of parks, access areas and other sites. DNR will provide one or more camp crews on a pre-arranged schedule. Each crew will consist of 10 offenders more or less, and be supervised by a DNR forest crew supervisor. DNR will provide regular transportation, tools and equipment.

PERIOD OF PERFORMANCE

Subject to its other provisions, the period of performance of this Agreement shall commence July 1, 2013, and be completed on June 30, 2018, unless terminated sooner as provided herein. Agreement shall automatically expire on June 30, 2018, unless otherwise extended by amendment.

PAYMENT

Compensation for the work provided in accordance with this agreement has been established under the terms of RCW 39.34.130. Work projects to be accomplished will be based on Project Plans as described in Attachment A. The terms and conditions of this interagency agreement apply to each Project Plan.

- 1) PARKS will reimburse DNR for actual labor costs and mileage including the crew supervisor's salary and benefits, inmate gratuities, vehicle mileage, and costs specified in the Project Plans.

- 2) Specialized tools and equipment needed to do the work may require additional costs (for example, equipment that must be rented). In this case DNR will obtain approval from the PARKS contact in advance, pay for the tools or equipment, and include as a line item in invoices submitted to PARKS.
- 3) Work outside the camps' working circle requiring overnight stays may require additional costs for corrections officers. In this event DNR will obtain approval from the PARKS contact in advance, pay for the corrections officers, and include it as a line item in invoices submitted to PARKS.

BILLING PROCEDURE

DNR shall submit invoices no more often than monthly. Payment to DNR for approved and completed work will be made by warrant or account transfer by PARKS within 30 days of receipt of the invoice. Upon expiration of the contract, any claim for payment not already made shall be submitted within 30 days after the expiration date or the end of the fiscal year, whichever is earlier.

RECORDS MAINTENANCE

The parties to this contract shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

RIGHTS IN DATA

Unless otherwise provided, data which originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by the state of Washington. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

AGREEMENT ALTERATIONS AND AMENDMENTS

This agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

TERMINATION

Either party may terminate this Agreement upon 30 days' prior written notification to the other party. ~~If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.~~

INDEMNIFICATION

Each party shall be responsible for the actions and inactions of itself and its own officers, employees, and agents acting within the scope of their authority.

TERMINATION FOR CAUSE

If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within fifteen (15) working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the ~~Governor's process will control.~~

GOVERNANCE

This contract is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. applicable state and federal statutes and rules;
- b. statement of work; and
- c. any other provisions of the agreement, including materials incorporated by reference.

ASSIGNMENT

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

WAIVER

A failure by either party to exercise its rights under this agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Agreement are declared to be severable.

ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

PROJECT MANAGEMENT

The project representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The Project Representative for DNR is:

Mark Gray, Assistant Division Manager
Telephone: (360) 902-1754
Email Address: mark.gray@dnr.wa.gov

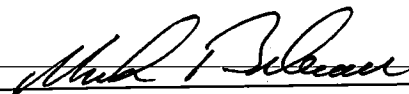
The Project Representative for PARKS is:

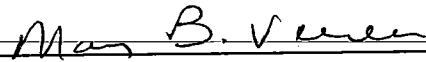
Dave Jaquish, Cross State Maintenance Manager
Telephone: (509) 665-4316
Email Address: dave.jaquish@parks.wa.gov

IN WITNESS WHEREOF, the parties have executed this Agreement.

**Washington State Parks and
Recreation Commission**

**Washington State Department of
Natural Resources**

By: 

By: 

Name: Mark Bibeau

Name: Mary B. Verner

Title: Chief Financial Officer

Deputy Supervisor for Resource

Title: Protection & Administration

Date: 7/22/13

Date: 7/15/13

RECEIVED ON

JUL 22 2013

**CONTRACTS AND
PROCUREMENT**

Approved As To Form:
William Van Hook
Asst. Attorney General
02/20/07

Attachment A- (__)
Specific Terms to Master Interagency Agreement
Between DNR (IA 12-101) and WSP&RC (IA 315-003)

PROJECT PLAN Statement of Work:

This project is authorized under the terms of IA 12-101. All conditions and terms of that Agreement apply.

1. DNR shall provide _____ crews for _____ days, for a total of _____ crew days.

2. Work under this Agreement shall consist of:

(Generally describe the nature of the work. For example, habitat enhancement, rehabilitation, and access improvements consisting of. . .)

3. At the following location or locations: _____

4. Work will begin _____ and be completed by _____ with an estimated daily base cost of \$ _____. Additional charges for extraordinary items may occur as defined in the estimate.

Compensation:

Compensation shall be based upon and in accordance with the terms set forth in Section 3.01 of Interagency Agreement 12-101.

Contacts:

DNR: WSPRC: _____

Phone no: _____ Phone no: _____

e-mail: _____ e-mail: _____

address: _____ address: _____

~~DNR: Send one copy of this completed plan to the DNR project coordinator described in Section 19.01.~~